

Input of supplier details

General details:

Company:	
Street:	
Postal Code:	
City:	
Country:	
PO Box:	
PO Box postal code:	
Phone:	
Fax:	
E-Mail address:	
Internet address:	
DUNS-No.:	

Bank details:

Sales tax identification no.:	
Institution:	
Address:	
IBAN-No.:	
BIC / Swift- Code:	
Terms of payment:	
Terms of delivery:	

Contact persons:

Name	Position / division	Phone ext.	Fax ext.	Mailing address
	Management			
	Purchasing			
	Sales			
	Financial accounting			
	Logistics			
	Development			
	Quality			
	Environment			
	IMDS			
	Reach			
	Emergency			
	Product safety			
	Conflict Minerals			

1. Company statistics

Number of plants: _____

Headquarter plant site details:

Plant:	
Number of employees	
Administration	
Production	
Quality depart	
Development	

Main production plant site details (if applicable):

Plant:	
Number of employees	
Administration	
Production	
Quality depart	
Development	

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Sales over in the last three years in €:

total: _____

Export: _____

Import: _____

Is a product liability insurance available?
 (Please attach a copy of the certificate)

Yes No

Is a recall cost insurance available?
 (Please attach the certificate)

Yes No

2. Technology

For what type of production are your manufacturing facilities designed for?

- Individual production?
- Serial production?
- Mass production?
- Assembly?

Do you operate your own product and process development?

Yes No

Are you the owner of an industrial property?

Yes No

If so, which sort of industrial property, since when and for what type of products:

3. Product and production know-how

What are your main products in your production site?

What kind of machinery and performance data does your company possess?

Producer	Type	Age	Amount

Do you have a special manufacturing know-how which has been developed by your company and is also used by you?

Yes No

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Do you have your own patents? Yes No
 Since when do you have these and for what products do you use them?

What manufacturing / production processes do you apply?

4. Material preparation

What material do you process most frequently?

5. Quality assurance system

Certified in: ISO 9001:2000 date: until: from:
 Certified in: ISO TS 16949 date: until: from:
 Certified in: ISO 14001:2005 date: until: from:
 Audit from: date: until: from:

If you have an existing certificate, please attach.

Remarks:

Do you have existing reports of audits from big firms / neutral institutions? Yes No

Do you conduct internal audits? Yes No

Do you implement the FMEA (Failure Mode and Effects Analysis)? Yes No

Do you systematically compile test documents? Yes No

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Do you carry out quality tests with such documents? Yes No

Do you have a contingency plan for escalating emergencies such as a break-down of the power supply, manpower shortage, breakdown of operating resources or field claims? Yes No

Do you have any experience with the IMDS system? Yes No

6. Environmental management system

With how many daily shifts do you produce? _____

Do you maintain a safety and/or a buffer depot? Yes No

Do you meet all regulatory environmental requirements? Yes No

Do you have your own car pool or do you employ a transport agent? Yes No

Do you have any experience with:

Kanban Yes No

Just in time Yes No

Consignment depot Yes No

Have you signed basic agreements with your suppliers? Yes No

Do you confess in a suitable form to the internationally recognized legally, social and ethical standards, such as SA8000, the UN Global Compact, Dodd-Frank Act, ISO 26000, ILO, etc.)? Yes No

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7. Information for purchasing department

discounts: _____

price of sale: (please fill in the scale with details)

part number	sales price + conditions	delivery time

basic agreement: (please attach a copy) Yes No

if so: please indicate the period of validity

Tool employment contract: (please attach a copy) Yes No

If so: please indicate the period of validity

8. Cooperation / Joint Venture

Are you prepared to serve us as a key customer? Yes No

Would you be prepared to sign long-term/life-term agreements with us? Yes No

Are you prepared to conclude Kanban agreements with us? Yes No

Are you generally prepared to work together with us on development, research, value analysis and, compare experience? Yes No

Are you prepared to expand capacities when required to cover Yes No

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our needs?

Are you prepared to offer your new and ongoing developments to us? Yes No

Are you involved in any joint venture with our companies domestically or abroad? Yes No

If so, for which companies and for which products? _____

Do you manufacture products on license? Yes No

If so, what are these? _____

9. Affirmation of information provided

 Place / Date Signature / Company stamp Name / Position

10. Evaluation by GEIGER Automotive

Release of supplier for new requests possible? Yes No

Release of supplier as new serial supplier possible? Yes No

Supplier number: _____

Comment: _____

 place / date signature / company stamp name / purchasing department

 place / date signature / company stamp name / supply chain management

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